

November 23, 2015 Dear Parade Participants:

Your application has been approved for participation in the 2015 Rocky Mount Christmas Parade. The Rocky Mount Christmas Parade will be held on Sunday, December 6th at 3:00 p.m. All parade participants should arrive at the staging area at 2:00 p.m. in downtown Rocky Mount. (See enclosed parade map.) There will be plenty of staff & volunteers throughout the parade staging area to assist you with finding your spot. Please be patient and move about the staging area in a safe manner.

The FINAL <u>parade line up</u> will be posted to the Rocky Mount Parks & Recreation website at www.rockymountnc.gov/parks by Tuesday, December 1st. Please note that we will not know your exact location in the staging area until we actually do the set up on the day of the parade. (Find a place for your group to meet and then proceed to the staging area to find your spot. There is plenty of time to get set up if you come at 2:00pm.) We ask that all participants enter from Arlington St. onto Marigold St. Police will assist in directing traffic. Staging will take place around the Dillion Supply building on Washington St. Marching Bands ONLY may enter via Hill St from Arlington St., then take a left onto Washington St. for staging.

Enclosed you will find your <u>permit</u> that you will need to bring with you the day of the parade. If you need more information, call the Rocky Mount Parks & Recreation office at 972-1159. Please remember to bring your parade permit. If you need more information, call the Rocky Mount Parks & Recreation office at 972-1159.

Happy Holidays!

Susan Phelps Special Events Coordinator Rocky Mount Parks & Recreation Susan.Ball@rockymountnc.gov